

From: Charlotte Keith [<mailto:ckeith@investigativepost.org>]
Sent: Thursday, June 14, 2018 1:14 PM
To: Terrence McCracken
Subject: FOI request from Investigative Post

Dear Mr McCracken,

Under the state Freedom of Information law, I request that you provide me with copies of the following records of the Erie County Water Authority: all documents pertaining to work performed by Philips Lytle LLP under the retainer agreement signed November 17, 2016, including but not limited to all invoices, memos, and any additional retainer agreements. Invoices should not be redacted.

Please produce the above-referenced agency records in electronic format wherever possible, by emailing them to ckeith@investigativepost.org.

If the cost of reproducing the responsive agency records in this format is less than \$50, you have my permission to reproduce them without further consultation. If the cost of reproducing responsive records exceeds that amount, please contact me to arrange for a physical inspection of the documents prior to copying and/or digital reproduction.

As you know, the New York Freedom of Information Law requires a response within five business days. Therefore, I would appreciate a response as soon as possible and look forward to hearing from you shortly.

If for any reason any portion of my request is denied, please inform me of the reasons for the denial in writing and provide the name and address of the person or body to whom an appeal should be directed.

Please do not hesitate to contact me at the telephone number listed below should you have any questions or concerns about this FOIL request.

Sincerely,

Charlotte Keith

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Charlotte Keith
Reporter
Investigative Post
716-831-2626 ext. 4